Structure of a dialogue

Date: _____

I. Listen to the conversation and number the dialogues in the order you hear them.

a) ____ There is a program at the senior citizen center. Can you work on weekends?

b) ____ Thank you.

c) ____ It was a pleasure to help you.

d) ____ Good morning. I'm interested in volunteering. I'd like to work with the elderly. Is there a program that involves working with them?

e) ____ If you're interested, please call me. I have the details in my office. Here's my telephone number.

f) ____ Good morning. What can I do for you?

g) ____ Sure! How can I participate?

II. Put "O" (Opening), "B" (Body) or "C" (Closing) to the following expressions.

11. Thank you, Mr. Rogers! _____
12. Hello! I'm calling to ask about your youth volunteer programs. _____
13. No problem. See you later. _____
14. There's a tutoring program in which you can help primary students. _____
15. Excuse me. Can you help me? _____
16. It will take place next Sunday morning at Central park. _____
17. Can you work Mondays and Wednesdays from 5 to 6 pm? _____
18. Good morning. What can I do for you? _____
19. OK. Thanks. Good-bye. _____
20. In my opinion volunteering is great! _____

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